

Band Support Funding Program Policy

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Authority

TB Decision (March 2005) -Terms and Conditions for the grant for *Band Support Funding*

Program Overview

The purpose of the *Band Support Funding* grant is to assist band councils to meet the costs of local government and administration of departmentally funded services. This support is intended to provide a stable funding base to facilitate effective community governance and the efficient delivery of services. *Band Support Funding* allows First Nation communities the flexibility to allocate funds according to their individual needs and priorities and be responsive in an environment of growing complexity and as they move toward self-government.

Band Support Funding recipients under the *Alternative Funding Arrangement* Authority must continue to meet the terms and conditions of the *Band Support Funding* program authority in addition to meeting the terms and conditions of the *Alternative Funding Arrangement* Authority. Therefore, even if there is usually no reporting requirement attached to a Grant authority, *Band Support Funding* recipients under *Alternative Funding Arrangement* have to submit annually their Audited Financial Statement which covers all funding received under *Alternative Funding Arrangement*. The additional requirement is counterbalanced by the fact that *Alternative Funding Arrangement Band Support Funding* recipients have access to multi-year funding.

Objectives and Results

Band Support Funding is one of the key programming components of the *DIAND Results Framework* which has the ultimate goal of improving the quality of life and increasing the self-reliance of First Nations communities. As part of the *DIAND Results Framework's* Government pillar, *Band Support Funding* plays a key role in strengthening effective local governments which are essential to communities' socio-economic development.

Band Support Funding is the cornerstone of First Nation governance and of continued devolution of federal services to First Nation communities' control. The main objective of *Band Support Funding* grant is to provide a stable funding base to First Nation governments to facilitate effective community government, which includes: the formulation, implementation and enforcement of policies and regulations; the selection of representatives; and the efficient delivery of services to members to enhance social and economic well-being.

In securing financially viable First Nation governments able to operate with predictable and flexible transfers, *Band Support Funding* contributes to fostering First Nations governments that are reflective of and responsive to their communities' needs and values in an environment of growing complexity as they move toward self-government. It also contributes to stable local governments, accountable and transparent to their members and to the federal government, and to empowered citizens.

Eligible Recipients

Indian bands as defined by the *Indian Act*, RSC, 1985 are eligible recipients of the Grant for *Band Support Funding*. Band councils of bands, as defined in the *Indian Act*, RSC, 1985, can apply on behalf of the band for the grant.

The elected representatives of Indian communities that have not yet been declared to be bands by order of the Minister, but are generally recognized as a federal responsibility and have concluded an agreement in principle concerning reserves of land and the establishment of bands, may be eligible for this grant subject to specific Treasury Board approval.

Band Support Funding recipients are eligible for funding under the *Alternative Funding Arrangement* authority if they meet entry requirements as described in its Terms and Conditions. Although, under the *Alternative Funding Arrangement* authority, eligible recipients include Tribal Councils, only Bands are eligible to receive *Band Support Funding*.

Third Party Delivery

Where the recipient delegates authority or transfers program funding to an agency (e.g. a board, council, committee or other entity authorized to act on behalf of the recipient), the recipient shall remain liable to the Minister and to its members for the performance of its obligations under the funding agreement. Neither the objectives of the programs nor the expectations of transparent, fair and equitable service shall be compromised by this delegation or transfer of funds.

Application Requirements

Potential recipients must complete an application form (see Annex 6, link to Indian Government Support Forms) annually in the manner prescribed by the department, and must submit the form, duly filled out and signed, to the regional office prior to March 31st each year.

The application form contains data used to establish the funding level and therefore must be reviewed for comparison with departmental records, including currently agreed to Person Year information, and approved by regional office.

The application form must be a document separate from the funding arrangement and must not be incorporated into the text of the arrangement, i.e. signing the funding arrangement does not constitute applying for *Band Support Funding*.

Recipients must also send an application in, prior to March 31st, for each funding agreement renewal.

Recipients must also submit a new application form to receive any increase in funding or if they are managing a new program.

Band councils seeking grant funding must agree to make available to their members a budget for the expenditure of all funds to be received, and to maintain accounting and recording systems consistent with their responsibility to account properly for the expenditure of public funds.

When a recipient hires staff or contracts with a consultant to work on *Indian Government program* and the employee or consultant is a former public office holder they must respect and comply with the Conflict of Interest and Post-Employment Code for Public Office Holders and the Conflict of Interest and Post-Employment Code for the Public Service (2003). Recipients who are former public servants must respect and comply with the Values and Ethics Code for the Public Service. Where an applicant employs or has a major shareholder who is either a current or former (in the last twelve months) public office holder or public servant in the federal government, compliance with the Code(s) must be demonstrated.

Under the *Alternative Funding Arrangement* block funding:

Application requirements specific to *Alternative Funding Arrangement* are set out in the *Alternative Funding Arrangement* terms and conditions. Once a recipient has met specific *Alternative Funding Arrangement* eligibility criteria, the application requirements of the *Band Support Funding* program shall apply in order to establish the initial base budget for *Alternative Funding Arrangement* funding, where for exceptional circumstances ¹ the *Alternative Funding Arrangement* base budget is to be re-established ², where the program has been deemed “enhanced” ³, and at every renewal of a five-year Canada/First Nations Funding Agreement (CFNFA) or DIAND/First Nations Funding Agreement (DFNFA).

Data Sources and Baseline Dates for Data Determination

A First Nation with a Comprehensive Funding Agreement is required to submit a new application every year and a First Nation with a CFNFA or DFNFA is required to submit an application to establish the initial base budget for *Alternative Funding Arrangement* funding, where, for exceptional circumstances ⁴ the *Alternative Funding Arrangement* base budget is to be re-established, where the program has been deemed

¹ See definition of “Exceptional Circumstances under a CFNFA/DFNFA” in Annex 2.

² Also known as “rebasings” of the program values included in the AFA block base.

³ See definition “Enhanced Program or Service under a CFNFA/DFNFA in Annex 2.

⁴ Op. cit., footnote 1.

“enhanced”⁵, and at every renewal of a five-year CFNFA or DFNFA.

Regional offices are to use the financial information retrieved from the Transfer Payment Management System (TPMS), The Indian Government Support System (IGSS) and/or other authoritative data sources to pre-populate the application form and update the database. Population information is to be retrieved from departmental sources as of December 31st of the previous fiscal year and provided to the First Nation for their information, review and validation.

First Nations must update the Person Years (PY) information section on the Application Form and provide supporting information as requested by the INAC regional office to verify the PY count conforms to program standards and definitions.

Using the 2007-2008 fiscal year to provide an illustrative example of baseline dates for *Band Support Funding* data determination, for *Band Support Funding* to be released on April 1, 2007, First Nations' *Band Support Funding* applications would be due in the regional office sometime between December 1, 2006 and January 31, 2007 (as required to meet a regional office's funding cycle time lines). Since final funding levels for 2006-2007 cannot be determined over this period, 2005-2006 data would be used resulting in the initial allocation for 2007-2008 funding being based on two year old data. This initial allocation would be updated by an adjustment included later in the funding cycle. The adjustment amount is calculated using 2006-2007 data when it becomes available, normally after the annual IGSS update exercise, in this case due July 15, 2007, resulting in final *Band Support Funding* being based on one year-old data. If there are substantial changes to a First Nation's funding requirements in the current fiscal year (e.g. a large capital project) the First Nation would be compensated for the additional funding adjustment in the year following the anomaly.

Eligible Expenditures

The *Band Support Funding* grant program is intended to provide a stable funding base for the maintenance of a local government and the central coordination of programs and services to the citizenship.

In contrast, other departmental programs and services provide funding to the band which may include the following items:

- (a) direct service costs;
- (b) salaries for employees engaged specifically in service delivery (e.g. teachers, welfare aides, development officers);

⁵ Op. cit., footnote 2.

- (c) long distance telephone calls for service-oriented purposes;
- (d) specialized equipment and supplies (special forms, microfiche readers, computers, etc.);
- (e) travel and training allowances for band service employees;
- (f) all costs, including office space and equipment, for the delivery of a major capital project (over \$1.5 million for the total cost of the project except housing); and
- (g) all costs of other defined projects which do not constitute an ongoing service.

Maximum Amount Payable

The maximum amount payable is determined by the funding formula for *Band Support Funding*. The total amount of the grant may not exceed the sum of the amounts allocated to each of the seven components that comprises the formula, as described in Annex 4. The maximum amount will not exceed the amount appropriated by Parliament for this purpose.

Under the *Alternative Funding Arrangement* Block Funding:

Payments under the *Alternative Funding Arrangement* shall not exceed the results given by the *Alternative Funding Arrangement* formula.

Authority to Approve, Sign and Amend

The authority to approve, sign and amend agreements may be delegated to a position level no lower than Program Directors and Regional Directors. Program Directors and Regional Directors have the authority to delegate approval of amendments to an EX minus 1 position.

Under the *Alternative Funding Arrangement* Block Funding:

The authority to approve and sign an arrangement under the *Alternative Funding Arrangement* authority is delegated to Regional Directors General and Associated Regional Directors General. Regional Directors General have the authority to delegate approval of amendments to Regional Directors or equivalent.

Authority to Approve Payment

The authority to approve payments may be delegated to a position level no lower than Program Managers and Regional Managers. Program Managers and Regional Managers have the authority to delegate approval of amendments to an EX minus 2 position.

Under the Alternative Funding Arrangement Block Funding:

Authority to approve payment for programs and services eligible for inclusion in *Alternative Funding Arrangement* block funding is delegated to an EX minus 2 position with authority under section 34 of the *Financial Administration Act*.

Basis and Timing of Payment

Grants are normally paid in instalments to correspond to the cash flow requirements of the recipient. Payments are made based on a cash flow forecast from the recipient and will not exceed the payment frequency as set out in the Cash Management Policy (Policy on Transfer Payments – Section 7.6).

The *Comprehensive Funding Arrangement, Canada/First Nations Funding Agreement* and *DIAND/First Nation Funding Agreement* do not have explicit hold back provisions. Instead, First Nations are advised that INAC may withhold funding otherwise payable for non receipt of annual audited financial statements.

Under the Alternative Funding Arrangement Block Funding:

Alternative Funding Arrangement payments are made as follows, or in such other manner as the parties may agree upon and set out in writing:

- (1) 25.3% (8.7% April + 8.3% May + 8.3% June) of the total *Alternative Funding Arrangement* block funding payable for each fiscal year will be paid within the first ten (10) business days of April; and
- (2) 8.3% of the total *Alternative Funding Arrangement* block funding payable for each fiscal year to be paid on the first business day of each of the nine successive months commencing in May and ending in January of each fiscal year.

Funding Level Changes

For the cases in which the recipient is a recognized Indian band, INAC received an exemption to the requirements in section 7.3.6 of the Policy on Transfer Payments on the provisions in the event that departmental funding levels are changed by Parliament, on the basis that contribution arrangements already contain a requirement that any payment made is subject to there being an appropriation by Parliament for the fiscal year in which the payment is made. This clause is based on section 40 of the *Financial Administration Act*, which also provides sufficient authority for INAC to cancel or reduce contribution arrangements and payment in the event that departmental funding levels are changed by Parliament.

Annex 1

Indian Government Support Program

Summary

As bands and Inuit communities have assumed primary responsibility for the provision of programs and services to their members over the past two decades, five distinct but related programs have evolved as sources of support to their governments and public institutions. Referred to as the *Indian Government Support* programs, they include: *Band Support Funding, Band Employee Benefits, Tribal Council Funding, Band Advisory Services* and *Professional and Institutional Development*. These programs constitute the foundation for the development and maintenance of community governments, institutions and regional delivery organizations. Band governments, through an array of institutions and organizations, now directly administer 85% of INAC-funded programs and services including education, social assistance and social support services, housing and community infrastructure (source: Basic Departmental Data, 2003, p.69).

Objectives

The goal of *Indian Government Support* programming is to provide bands with assistance for the establishment and maintenance of effective local governance and administrative systems and the provision of programs and services to their members. *Indian Government Support* is provided for a variety of functions, including: pension and benefit regimes for eligible band employees; capacity development and training; and, where feasible and desirable, the regional administration of programs and services through tribal councils.

Annex 2

Definitions

Additional Cost (band service employees): Is the factor in the formula intended to be applied to the cost of providing office space, basic telephone and supervision within the band office for those specialist personnel necessary to deliver continuing services for which the Department provides funds. All other costs (salary, benefits, training, travel, long distance calls, purchase of furniture and equipment, etc.) may be provided to the band by contribution from other departmental budgets.

Agreements with Federal / Provincial / Territorial / Municipal governments or organizations: For the purpose of *Band Support Funding*, these agreements are defined as agreements between the federal government and a provincial/territorial/municipal organization; or agreements between three parties : the federal government, the band and a provincial/territorial/municipal organization; or agreements between the band and a provincial/territorial/municipal organization; e.g. a provincial school board, for the delivery of services to band members where the board or authority performs the detailed administration of the program. The number of agreements and amounts are to be certified by departmental program managers and recorded under major services. Agreements with the same board are not to be split into a number of component agreements solely for the purpose of securing additional funding for the band. Addenda to such agreements with a provincial/territorial organization will be considered an integral part of the agreement.

Alternative Funding Arrangement (AFA): The AFA is a funding mechanism which provides recognized Indian bands (“First Nations”) and tribal councils, through a five (5) year funding arrangement, responsibility and flexibility to apply allocated funds to programs and services as determined by them to address their community needs and priorities. The AFA is a globalized approach to funding First Nations and Tribal Councils where DIAND transfers multi-year block funding under a five (5) year funding arrangement to eligible First Nations and tribal councils that meet certain assessment criteria to deliver eligible programs and services.

Under the AFA, eligible First Nations and tribal councils have the ability to design programs and allocate funds to meet community needs and priorities, provided that minimum program requirements identified in the program terms and conditions have been met. Any unexpended AFA balances identified at the end of each fiscal year may be retained by First Nations and tribal councils, provided that minimum program requirements identified in the program terms and conditions have been met. Deficits are the responsibility of First Nations and tribal councils.

Band Support Funding Grant Application: Is the form to be completed by the applicant as prescribed by the Department.

Audit and Professional Costs: An amount to offset the costs associated with the preparation of the annual band audit and with other occasional professional services (e.g. contracted professional evaluators, contracts for management development planning, comprehensive community planning, communications plans, etc.). It is based on the sum of all other components, a multiplication factor, the band's total population and the geographical index. Accounting costs are not included.

Band Administrative Staff for the Purposes of *Band Support Funding*: Are those staff necessary to provide central support services to the band council and band-delivered services, including the maintenance of accounts (Band Manager, Band Clerk, etc.) and whose direct personnel costs are not related to program delivery. (See Band Service Staff).

Band Council or First Nation refers to the council of a band as defined in the *Indian Act*.

Band Membership Data: Band membership and community residence information will be supplied by the band on application form. Regions may, in some cases, wish to verify this information.

Band Profile: Is the term that describes the band demographic and other program information reported by the applicant on the "Application for Grant".

Band Service Staff: Are those staff who are necessary for the effective delivery of departmentally funded programs and services, and whose salary and other direct personnel costs are provided to the band by way of contribution from a departmental program budget.

Basic Overhead: Is the factor in the formula intended to be applied to the cost of maintaining an administrative and accounting capacity to accommodate the general business of the band and the overhead costs of delivering basic services funded by the Department (see definition of basic services). This includes the cost of staff to maintain the accounts of the band and perform normal clerical and supervisory functions which provide support and direction to the delivery of services. The cost of the operation of a band office including heat, light, utilities, general office supplies, postage, bank charges and communications for the purpose of general administration and accounting services is considered in arriving at this component.

Basic Services: Are those services funded by the Department and delivered by band councils on an ongoing basis. They have common characteristics related to the need for personnel management, payroll accounting, purchasing and general management support services.

Calculation Date: Is the predetermined calendar date (e.g. March 31) at which time each band's eligibility for *Band Support Funding* is calculated according to the approved

formula.

Canada/First Nations Funding Agreement or DIAND/First Nations Funding Agreement:

A five-year funding Agreement structured to include:

- (i) multi-year funding under the *Alternative Funding Arrangement* funding authority; annual targeted funding under the *Contribution* funding authority and the *Flexible Transfer Payment* funding authority; and
- (ii) funding from other government departments. The *Canada/First Nations Funding Agreement* is an optional funding arrangement available to those First Nations and tribal councils who wish to have flexibility to design programs and apply allocated funds to programs and services that address community needs and priorities. The funding arrangement is conditional on meeting the entry criteria for *Alternative Funding Arrangement* eligibility terms and conditions and the terms and conditions and certain specified minimum program requirements as outlined in this program policy.

Comprehensive Funding Arrangement: The basic annual funding arrangement INAC uses to transfer annual funding to recipients for program delivery and which is structured to include the following authorities: Grant, Contribution and *Flexible Transfer Payment*.

Contribution: A conditional transfer payment for a specified purpose that is subject to being accounted for or audited for the purpose of determining adherence to terms and conditions of payment and for which unexpended balances or unallowable expenditures are to be reimbursed to DIAND.

Cost sensitive and non-cost sensitive: The purpose of this division is to facilitate the application of comparative cost indices which, for every First Nation, provide some adjustment for additional costs which are necessarily incurred as a result of location (see Location Costs) whether it is due to their mode of access to and distance from the nearest service centre (car, air) or the length and severity of the heating season (fall, winter and spring).

- Cost sensitive expenditures include travel, utilities, telephone and supplies.
- Non-cost sensitive expenditures are not directly affected by the geographical location of the community (salaries, allowances, postage, bank charges, etc.).

Council Allowance: An amount intended to compensate members of council or other individuals at the discretion of council for time and effort spent in promoting the development of the band as a whole and coordinating band activities. It is based on total band population, which refers to a number in a calculation table that differentiates

between cost-sensitive (travel, utilities, postage, telephone and supplies) and non-cost sensitive expenses which are not directly affected by the geographical location of the community (salaries, allowances, bank charges, etc.). This component includes chief and councillor salaries, travel costs and honoraria.

Departmentally Funded Programs and Services: Are the salary-based programs funded by the Department of Indian Affairs and Northern Development.

DIAND/First Nations Funding Agreement: See *Canada/First Nations Funding Agreement*.

Eligibility Criteria: Are the conditions to be met by an applicant before funding can be issued.

Enhanced Program or Service under a CFNFA/DFNFA: a program or service may be considered enhanced in situations where INAC has renewed or amended an existing Treasury Board program authority and the terms and conditions of the program or service to be delivered and/or the maximum amounts payable for existing programs or services have been significantly changed or altered.

Exceptional Circumstances under a CFNFA/DFNFA:

- a) during the term of the agreement, events or issues which were not reasonably foreseeable at the time the agreement was entered into and which have a significant financial impact on the Council's ability to meet the terms and conditions of the agreement (see also INAC's CFNFA Policy); or
- b) at renewal of the agreement, events or issues which may have a significant impact on the Council's ability to meet the terms and conditions of the agreement.

Flexible Transfer Payment: A conditional transfer payment for a specified purpose for which unexpended balances may be retained by the Council, provided that the program terms and conditions have been fulfilled by the Council. Any deficit is the responsibility of the Council.

Funding Formula: Means the method used to determine the maximum funding level to be provided to a recipient.

Grant: Is an unconditional transfer payment in support of the achievement of specific objectives for which eligibility and entitlement may be verified.

Income support funding per case month: An amount to cover certain administrative costs associated with the activities of the income support program, the calculation of which is based on the number of program recipients. It is based on the number of cases per month for which the band receives a fixed amount. This factor distinguishes between bands which issue welfare cheques monthly and those that issue cheques twice a month, the latter requiring increased staff time. The support provided for

monthly issuance is \$35 per case month; \$69 per case month is provided for semi-monthly cheque issuance. This factor in the formula includes the cost of writing cheques and maintaining accounts related to the program but does not include the cost of salary, benefits and travel for specialist personnel necessary to deliver the service. Office space for such personnel, or specialized materials, supplies or equipment which may be necessary to the effective discharge of the program service are also not included. (See Annex 4, Table 3).

Indian Government Support System: the authoritative source for *Indian Government Support* program data.

Location Costs: Is the factor in the formula intended to be applied to those extra costs which individual bands may incur by virtue of their location and means of access and are applied on the basis of a comparative cost index to those items particularly susceptible to differences in freight, travel and utility costs.

Major Capital: Capital projects with a value in excess of \$1.5 million.

Major Services: Major services for most bands are restricted to income support, non-federal tuition, and major capital. Due to their high dollar value and readily defined overhead requirements, funds for support are allocated on a unit cost basis or, in the case of major capital projects, included as part of the overall project budget.

Operational Procedures: Are instructions that describe the necessary steps to follow in the provision and administration of the *Band Support Funding* program.

Remoteness and Environmental Indices: Factors used in the *Band Support Funding* formula to generate an amount intended as an offset against the additional expenditures attributable to the geographic location of a band. The factors are based on a remoteness index and on an environmental index. Both indexes refer to factors in a table that are used to adjust the cost-sensitive costs for Council Allowance and Basic Overhead components (remoteness) and for Service Staff (environmental). The remoteness factor addresses such things as increased transportation and shipping costs of remote bands (e.g. distance from service centres or where is no year-round road access and air planes or ice-roads are needed); the environmental factor relates the geographic location of the band to the local climate and addresses such things as the increased costs (e.g. light, heating) of service delivery for staff to provide services to band members.

Service Staff: An amount to partially cover the cost associated with providing space and facilities for the specialists responsible for delivering the services funded by the department. It is based on the number of specialists that the department recognizes as necessary for delivering the services funded by the department. An amount per employee differentiates cost-sensitive and non-cost sensitive expenses. This factor in the formula is intended to be applied to the cost of providing office space, basic

telephone and supervision within the band office for those specialist personnel. All other costs (salary, benefits, training, travel, long distance calls, purchase of furniture and equipment, etc.) may be provided to the band by contribution from other departmental budgets.

Table of Calculation: Contains the rates and levels that are used to determine band entitlements.

Travel Expenses for Council Members and Administrative Staff: Are those expenses incurred when authorized to travel on business related to the band.

Unit Cost (major services): Is the overhead cost incurred in the delivery of certain major services for which INAC provides funds. It includes the cost of writing cheques and maintaining accounts related to the service but does not include the cost of salary, benefits and travel for specialist personnel necessary to deliver the service. Office space for such personnel, or specialized materials, supplies or equipment which may be necessary to the effective discharge of the program service are also not included.

Annex 3

Responsibilities and Procedures

1. Responsibilities

The band council is responsible for the provision of accurate information on the “*Band Support Funding Grant Application*” (Annex 6, link to Indian Government Support Forms).

The Regional Director General, Regional Director or his/her delegate is responsible for the delivery, maintenance, monitoring and support functions associated with the timely and efficient provision of resources.

District/regional finance officers are responsible for confirming that the amount of departmental contributions indicated on the Band profile refers to signed agreements with the Band as of March 31st, unless otherwise directed by the Headquarters program director.

It is the responsibility of other departmental program managers to advise the region at least six months in advance whenever changes in band services are proposed.

Director General, Governance, is responsible for the overall administration of the *Band Support Funding* program. The Director General, Governance, or his/her delegate, develops, prepares and circulates all policy directives and operational procedures related to the activity.

The Director, Corporate Information and Management Directorate (CIMD) in Headquarters is responsible for the overall administration of the National Indian Government Support System (IGSS) which is used to determine eligible funding levels and performance reporting. The Director, CIMD, or his/her delegate, provides regional database support and training. The regions are responsible for gathering the relevant data and entering it in the system.

Headquarters Finance is responsible for managing the allocation process for the program and will ensure that the total departmental *Band Support Funding* grant level is not exceeded.

2. Procedures

Recipients must submit their application for the grant to the region prior to the new fiscal year. The data on their application form will be reviewed and approved by the region to determine their maximum eligible funding level for the new fiscal year. The recipient may be funded up to the maximum level, as defined under the *Band Support Funding* formula. Regions will input the application data into their IGSS databases and submit the electronic data to Headquarters, Corporate Information and Management

Directorate, for national analysis, roll-up and reporting.

Regions will be responsible for ensuring that individual recipients do not exceed their maximum grant funding level as defined under the *Band Support Funding* formula. Any adjustments to the grant amount due to unexpected circumstances throughout the year (for example to adjust upward or downward due to changes in programming), will be sourced from within existing regional budgets. Headquarters (Finance) will ensure that the total departmental *Band Support Funding* grant level is not exceeded.

Under the *Alternative Funding Arrangement* Block Funding

A recipient under the *Alternative Funding Arrangement* authority must submit its application for the grant prior to signing and/or renewing the *Alternative Funding Arrangement* agreement. The data on the recipient's application form will be reviewed and approved by the region. Regions will input the application data into their IGSS databases and submit the electronic data to Headquarters, Corporate Information and Management Directorate, for national analysis, rollup and reporting. A recipient under the *Alternative Funding Arrangement* authority must be in compliance with the terms and conditions of both the *Alternative Funding Arrangement* authority and the *Band Support Funding* program authority.

Funding

The amount of funds which bands may be eligible to receive is determined by application of a formula which takes into account:

- (a) total status band membership on and off reserve;
- (b) status population on reserve;
- (c) type and value of program services delivered; and
- (d) number of program specialists necessary to deliver departmentally funded services, whose salary are derived from INAC's contributions, and who require space in the band office to discharge their duties.

Due to variations in the particular circumstances of each band, it is not possible to provide a definitive list, by position, of such employees. For your guidance, the following program employees will not be considered when calculating *Band Support Funding*:

- (a) teachers and other education staff who are provided with facilities in education buildings, including band-operated schools;
- (b) employees whose main duties do not include a substantial amount of office work

- or record keeping;
- (c) employees on staff only for the duration of a project; and
 - (d) entire detachments of band police forces (although consideration may be given to providing space for one employee if it is not otherwise available within other facilities).

Calculation of funding to cover the cost of office space for such employees requires that the appropriate departmental manager certify the need, the number of employees necessary to deliver the service effectively, that they occupy space in band office facilities, that salary, travel and other costs directly related to the service are being provided to the band.

Subject to the availability of funds, each band is to be granted up to the maximum eligible funding amount of Band Support Funding to which it is eligible on the prescribed “calculation date”.

Third Party Manager Policy

Section 11.2.3 of the department’s Third Party Manager Policy ⁶ indicates that, in a situation where a third party manager is required, the additional costs incurred related to the administration of programs and services by this individual shall normally be drawn from the Band Support Funding provided to that band. ⁷ Section 13.1 further states that: according to the Third Party Manager Agreement, the third party manager is required to retain necessary personnel to continue to deliver programs and services, and any resulting costs should be drawn either from Band Support Funding or from the appropriate program funding provided to that band.

Third Party Manager Remuneration

When a Third Party Manager is in place, because the band government is no longer administrating departmental-funded services, *Band Support Funding* is redirected to cover the Third Party Manager’s fees for managing the delivery of these programs and services in the community. These payments are managed as a contribution because the

⁶ The Third Party Manager Policy can be found in the *INAC Financial Management Manual, Volume 3: Financial Policies and Procedures Manual, Part 5 - Transfer Payments, Chapter 5.8 on Funding Arrangements: Third Party Manager*. The policy may be amended from time-to-time.

⁷ *The Financial Management Manual, Volume 3: Financial Policies and Procedures Manual, Part 5 - Transfer Payments, Chapter 5.8 on Funding Arrangements: Third Party Manager, sections 7.1 and 7.2* state: “The terms and conditions of the Funding Arrangement shall provide that the Minister may appoint a Third Party Manager ... in a default situation.” Appointments of Third Party Managers are made in accordance with the Intervention Policy in Chapter 5.11 which states that Band Support Funding should be the source of funding to cover the Third Party Manager’s fees.”

Third Party Manager's remuneration is paid on the basis of the receipt of invoices, not on the basis of an application.⁸ To simplify the payment of Third Party Manager remuneration, specific financial coding titled "Band Support Funding for Third Party Manager Services" under the Comprehensive Funding Arrangement - Contribution authority, under Budget Activity G4102 and Transaction Activity 01012 should be used. Payments will be made as a contribution.

Dispute Resolution

Disputes regarding the accuracy of stated populations and programs administered will be adjudicated by the Regional Director General.

Disputes regarding the application of policy or formulae will be adjudicated by, in the first instance, the Regional Director General. If a satisfactory resolution is not achieved, the matter must be referred to the Director General, Governance, at Headquarters.

⁸ The reporting requirements related to the Third Party Manager invoicing process are specified in the INAC Financial Management Manual, Volume 3: Financial Policies and Procedures Manual, Part 5 - Transfer Payments, Chapter 5.8 on Funding Arrangements: Third Party Manager, Section 23, Appendix A - Model Third Party Manager Agreement, Schedule B - Manager Remuneration Terms as follows:

1.1 The Manager shall provide the Minister, at a minimum, quarterly, with a detail of fees for services provided on behalf of the Recipient ("Quarterly Account"), within thirty (30) calendar days of the end of each calendar quarter.

1.2 The Quarterly Account shall include the time expended, work performed, persons who performed the work and the cost of disbursements made in respect of same pursuant to this Agreement by the Manager.

1.3 The Manager must also provide the Minister with interim monthly invoice for services provided on behalf of the Recipient, within thirty (30) calendar days of each month end. The Minister will, within fourteen (14) calendar days of such receipt, make payment in accordance with the terms set out herein.

1.4 The Minister will review the Quarterly Account received in accordance with 1.1 and if in accordance with section 2.0 herein [on Rates of Remuneration], and otherwise reasonable, will adjust the next payment paid out to the Manager in accordance with 1.3, if necessary.

1.5 The Manager shall provide the Minister with a final account of fees for services provided ("Final Account"), within thirty (30) calendar days of the termination or expiration of this Agreement.

1.6 The Minister will review the Final Account and if reasonable, make payment of the amount of all remaining fees and disbursements due to the Manager, subject to the hold-back provisions in this Agreement, within forty-five (45) calendar days of receiving the Final Account."

Annex 4

Funding Formula

Band Support Funding is based on a nationally applied formula intended to ensure relative equity in the resourcing of bands. The funding formula, developed in 1983 and last revised in 2004, takes into account the following factors:

- population according to place of residence (on-reserve and off-reserve population) as of December 31 of each year;
- total number of cases per month in the income security program;
- number and value of federal, provincial, territorial and municipal agreements;
- value of major capital projects ⁹ ;
- number of specialists required to deliver the services funded by the department (person years);
- type and value of the basic services funded by the department (e.g. lands and trust services, education, income support, economic development, infrastructure, minor capital projects, band management, advisory services); and
- geographic index (location based on remoteness and environmental conditions).

The formula originally was based on the premise that bands required adequate levels of administrative support to properly discharge local government responsibilities. Such support was seen to be essential to the success of INAC's devolution policy to encourage the transfer of direct program administration from the department to Indian bands. The formula took into account : total band membership; on-reserve band population; band location; and the type and value of federally-funded services administered by the band. The formula was updated in 1989 to : increase the minimum level of funding available to very small bands to enable them to recruit and retain

⁹ "Major Capital" is defined in Annex 2 as "capital projects with a value in excess of \$1.5 million." Since capital projects costing in excess of \$1.5 million could take more than one year to complete, the cash flow information over the estimated life of such projects provided in a First Nation's Long Term Capital Plan should be examined and only the total dollar value of all INAC contributions/transfer payments in the current fiscal year should be included in the BSF formula. This amount could be less than \$1.5 million in any given year of a multi-year project; however, the sum of the amounts included in consecutive BSF Applications over the life of a major capital project would always be in excess of \$1.5 million.

For example, for a \$3 million project costing \$1 million per year over three years, \$1 million would be entered in the application for each of the three years. In the case of a three-year \$6 million project costing \$1 million in the first year, \$3 million in the second year and \$2 million in the third year, only the \$1 million, \$3 million and \$2 million would be included in the BSF formula calculation in each of those years. Cash flow projections should be reviewed and updated where necessary to take into account any INAC-approved cost adjustments.

essential program staff; increase the maximum level of funding for bands managing very large programs to enable them to hire adequate numbers of program staff; and increase funding to extremely isolated bands to take into account unique cost factors related to program delivery. The formula was updated in 2005 to reflect changes in the Final Domestic Demand Implicit Price Index (FDDIPI).

The funding formula is comprised of seven components. Each component refers to an activity performed by the band council for which costs are determined. The band councils of bands, as defined in the *Indian Act*, are eligible to apply for a grant for administrative support. The formula is intended to ensure relative equity in the resourcing of bands. It is not possible for the funding formula to fully account for each band's actual administrative costs of delivering federally-funded programs; certain costs are discretionary and the efficiency and effectiveness of program delivery will vary from band-to-band. For some components, the factors refer to numbers in calculation tables. The sum of all seven components represent the maximum *Band Support Funding* level for each band.

- Council Allowance
- Basic Overhead
- Income Support Funding Per Case Month
- Federal / Provincial / Municipal Agreements Funding Variables
- Service Staff
- Audit and Professional Funding Variables
- Remoteness and Environmental Indices

These components are used to determine the funding level and not intended to specify the nature of the permitted expenditure under the grant.

To establish funding in situations where bands have sub-offices in other communities administered by the band, three criteria must be met:

1. "subsidiary" communities must be recognized Indian communities in which the department, and therefore the band, has the responsibility to deliver services;
2. they must be located on-reserve or be authorized to locate on Crown land; and
3. there must be a demonstrable need for the presence of a band administrative capacity in the community which cannot be provided by the home office of the band. In cases where these three conditions are met, *Band Support Funding* will be provided to the band for sub-office(s) for : basic administration according to

the resident population of the sub-community; program staff supplements according to the number of staff requiring office space; and isolation factors according to the existing situation.

The *Band Support Funding* formula is complementary to the other *Indian Government Support* programs. For example, as tribal councils assume management and delivery of INAC funded programs and services (e.g. education or social development) on behalf of member First Nations, administration cost elements in the formula such as person year costs and income support administration increase to reflect the additional responsibilities and workload. Since the First Nations no longer directly administer the programs, their support through the *Band Support Funding* formula (e.g. basis overhead, service staff, and income support administration) is reduced accordingly. The Tribal Council and *Band Support Funding* funding formulas are complementary to ensure that no duplication or overlap occurs.

Calculation Tables

**Table 1
Council Allowance**

Status Members Total Band Population		Cost Sensitive (\$)	Non-Cost Sensitive (\$)	Total Funding (\$)
Lower	Upper			
0	99	\$6,079 + \$360 per person (Cost Sensitive fraction 0.26)		
100	199	11 987	32 569	44 556
200	299	13 709	40 395	54 103
300	399	16 239	47 412	63 651
400	499	17 196	50 200	67 395
500	599	18 152	52 998	71 151
600	699	19 108	55 792	74 900
700	799	20 064	58586	78 649
800	899	21 020	61 378	82 399
900	999	21 976	64 172	86 148
1000	1099	22 933	66 966	89 899
1100	1199	23 888	69 757	93 646
1200 and over		24 845	72 551	97 396

**Table 2.1
Basic Overhead**

Program range: Cost of basic services up to \$67,158

Status Members : On-Reserve Population		Cost Sensitive (\$)	Non-Cost Sensitive (\$)	Total Funding (\$)
Lower	Upper			
0	99	$\$12,157 + (0.35 \times \text{Basic Services (Cost Sensitive fraction } 0.36667) = \text{Maximum } \$38,904$		
100	199			
200	299			
300	399	14 976	27 636	42 612
400	499	15 396	28 415	43 811
500	599	15 818	29 191	45 009
600	699	16 239	29 968	46 270
700	799	16 661	30 748	47 408
800	899	17 081	31 524	48 606
900	999	17 502	32 301	49 803
1000	1099	17 924	33 078	51 002
1100	1199	18 346	33 857	52 203
1200	1299	18 766	34 634	53 401
1300	1399	19 188	35 411	54 599
1400	1499	19 610	36 188	55 798
1500	1599	20 031	36 967	56 998
1600	1699	20 453	37 744	58 197
1700	1799	20 873	38 521	59 394
1800	1899	21 294	39 298	60 592
1900	1999	21 716	40 077	61 793
2000	2099	22 136	40 854	62 990
2100	2199	22 558	41 631	64 189
2200 and over: Increment for every additional 100		422	777	1 199

**Table 2.2
Basic Overhead**

Program range: Cost of basic services between \$67,159 and \$269,698

Status Members : On-Reserve Population		Cost Sensitive (\$)	Non-Cost Sensitive (\$)	Total Funding (\$)
Lower	Upper			
0	99	12 294	32 389	44 682
100	199	14 199	37 407	51 606
200	299	16 092	42 394	58 486
300	399	19 543	49 265	68 808
400	499	20 536	51 763	72 299
500	599	21 528	54 264	75 792
600	699	22 519	56 763	79 283
700	799	23 513	59 263	82 776
800	899	24 505	61 763	86 267
900	999	25 495	64 262	89 758
1,000	1099	26 488	66 762	93 249
1100	1199	27 480	69 262	96 742
1200	1299	28 472	71 761	100 232
1300	1399	29 464	74 260	103 724
1400	1499	30 456	76 761	107 217
1500	1599	31 448	79 261	110 709
1600	1699	32 439	81 759	114 198
1700	1799	33 432	84 260	117 692
1800	1899	34 424	86 760	121 184
1900	1999	35 415	89 259	124 674
2000	2099	36 408	91 759	128 167
2100	2199	37 399	94 258	131 657
2200 and over : Increment for every additional 100		992	2 500	3 492

**Table 2.3
Basic Overhead**

Program range : Cost of basic services between \$269,699 and \$675,844

Status Members : On-Reserve Population		Cost Sensitive (\$)	Non-Cost Sensitive (\$)	Total Funding (\$)
Lower	Upper			
0	99	11 027	33 654	44 681
100	199	15 514	47 346	62 860
200	299	19 053	58 093	77 147
300	399	23 521	71 721	95 242
400	499	24 383	74 349	98 732
500	599	25 244	76 976	102 220
600	699	26 106	79 604	105 709
700	799	26 968	82 231	10 9199
800	899	27 830	84 858	112 688
900	999	28 690	87 485	116 176
1000	1099	29 552	90 114	119 666
1100	1199	30 416	92 740	123 155
1200	1299	31 276	95 367	126 643
1300	1399	32 138	97 996	130 134
1400	1499	32 999	100 623	133 622
1500	1599	33 862	103 249	137 111
1600	1699	34 723	105 877	140 600
1700	1799	35 585	108 504	144 089
1800	1899	36 446	111 132	147 577
1900	1999	37 309	113 759	151 068
2000	2099	38 171	116 386	154 557
2100	2199	39 032	119 013	158 045
2200 and over : Increment for every additional 100		862	2 627	3 489

**Table 2.4
Basic Overhead**

Program range : Cost of basic services between \$675,845 and \$1,350,622

Status Members : On-Reserve Population		Cost Sensitive (\$)	Non-Cost Sensitive (\$)	Total Funding (\$)
Lower	Upper			
0	99	11 035	33 647	44 682
100	199	16 635	50 550	67 185
200	299	22 371	67 982	90 353
300	399	28 681	87 155	115 835
400	499	29 469	89 857	119 326
500	599	30 331	92 483	122 814
600	699	31 192	95 111	126 303
700	799	32 053	97 739	129 792
800	899	32 915	100 366	133 281
900	999	33 777	102 992	136 769
1000	1099	34 639	105 621	140 260
1100	1199	35 501	108 248	143 749
1200	1299	36 362	110 874	147 236
1300	1399	37 225	113 502	150 727
1400	1499	38 086	116 130	154 215
1500	1599	38 948	118 757	157 705
1600	1699	39 809	121 384	161 193
1700	1799	40 672	124 011	164 683
1800	1899	41 532	126 639	168 171
1900	1999	42 394	129 267	171 661
2000	2099	43 256	131 893	175 149
2100	2199	44 118	134 520	178 639
2200 and over : Increment for every additional 100		862	2 627	3 489

**Table 2.5
Basic Overhead**

Program range: Cost of basic services between \$1,350,623 and \$2,701,244

Status Members : On-Reserve Population		Cost Sensitive (\$)	Non-Cost Sensitive (\$)	Total Funding (\$)
Lower	Upper			
0	99	11 035	33 647	44 682
100	199	19 499	62 118	81 617
200	299	29 250	93 175	122 425
300	399	38 999	124 234	163 233
400	499	39 829	126 878	166 707
500	599	40 658	129 522	170 181
600	699	41 489	132 165	173 654
700	799	42 318	134 810	177 127
800	899	43 148	137 454	180 602
900	999	43 977	140 097	184 074
1000	1099	44 808	142 741	187 549
1100	1199	45 637	145 384	191 021
1200	1299	46 467	148 030	194 497
1300	1399	47 296	150 673	197 969
1400	1499	48 127	153 317	201 444
1500	1599	48 956	155 961	204 917
1600	1699	49 786	158 604	208 390
1700	1799	50 615	161 249	211 864
1800	1899	51 446	163 892	215 337
1900	1999	52 275	166 536	218 811
2000	2099	53 105	169 181	222 286
2100	2199	53 936	171 824	225 760
2200 and over : Increment for every additional 100		829	2 643	3 472

**Table 2.6
Basic Overhead**

Program range : Cost of basic services equal or greater than \$2,701,245

Status Members : On-Reserve Population		Logarithmic		Population	
Lower	Upper	Factor	Exponent	Factor	Adjustment (\$)
0	99	0.0010300519	7.00	1.00	0
100	199	0.0010300519	7.00	0.50	0
200	299	0.0010300519	7.00	0.75	0
300	399	0.0010300519	7.00	1.00	0
400	499	0.0010300519	7.00	1.00	3 263
500	599	0.0010300519	7.00	1.00	6 526
600	699	0.0010300519	7.00	1.00	9 789
700	799	0.0010300519	7.00	1.00	13 05
800	899	0.0010300519	7.00	1.00	16 315
900	999	0.0010300519	7.00	1	19 578
1000	1099	0.0010300519	7.00	1.00	22 842
1100	1199	0.0010300519	7.00	1.00	26 105
1200	1299	0.0010300519	7.00	1	29 368
1300 and over		0,001030052	7	1	32 634

Cost Sensitive Fraction = 0.2389

**Table 3
Income Support Funding Per Case Month**

Monthly Support Funding per Case Month (\$)	Semi-Monthly Support Funding per Case Month (\$)
35	69

Table 4

Federal/Provincial/Municipal Agreements Funding Variables

Value of agreement (\$)	Funding per Agreement (\$)
Up to 10 000	277
10 000 to 50 000	697
Over 50 000	1396

Table 5

Service Staff

Cost Sensitive (per employee) (\$)	Non-Cost Sensitive (per employee) (\$)
4 440	1 480

Table 6

Audit and Professional Funding Variables

Geographic Zone	Base Amount (\$)	Factor	Offset (\$)	Approved Funding Adjustment (\$)
1	2 431	0,005	0	2 431
2	2 431	0,005	0	2 431
3	3 647	0,005	1 216	2 431
4	3 647	0,005	1 216	2 431

Table 7

Remoteness and Environmental Indices

Band Classification Table												
REMOTENESS INDEX							ENVIRONMENTAL INDEX					
	A	B	C	D	E	F	A	B	C	D	E	F
Zone 1	0.00	0.08	0.12	0.20	0.25	0.29	0.00	0.40	0.60	1.00	1.30	1.60
Zone 2	0.10	0.18	0.22	0.30	0.35	0.40	0.00	0.40	0.60	1.00	1.30	1.60
Zone 3	0.40	0.48	0.52	0.60	0.66	0.72	0.05	0.47	0.68	1.10	1.42	1.73
Zone 4 - SPECIAL ACCESS (S.A.) SUB-ZONES												
0	0.10	0.18	0.22	0.30	0.44	0.59	0.00	0.40	0.60	1.00	1.30	1.60
1	0.35	0.45	0.50	0.60	0.66	0.72	0.20	0.68	0.92	1.40	1.76	2.12
2	0.45	0.55	0.63	0.74	0.81	0.87	0.40	0.96	1.24	1.80	2.22	2.63
3	0.65	0.75	0.82	0.95	1.03	1.10	0.60	1.24	1.56	2.20	2.68	3.16
4	0.80	0.92	1.00	1.04	1.23	1.30	0.80	1.52	1.88	2.60	3.15	3.68
5	0.95	1.10	1.18	1.35	1.44	1.53	1.00	1.80	2.20	3.00	3.60	4.20
6	1.10	1.25	1.35	1.65	1.75	1.85	1.20	2.08	2.52	3.40	4.06	4.72

Note: A remoteness index and an environmental index are required for calculating the level of funding for Indian Government Support, Education and Social Development. Both indices are derived based on a combination of the remoteness classification and the environmental classification of a First Nation. Table 1 lists the remoteness and environmental indices for all possible combinations of remoteness and environmental classifications. Definitions are provided below.

Remoteness Classification

Zone 1: same definition as Geographic Zone 1 (First Nations located within 50 km of a service centre).

Zone 2: same definition as Geographic Zone 2 (First Nations located between 50-350 km of a service centre).

Zone 3: same definition as Geographic Zone 3 (First Nations located over 350 km from a service centre).

Zone 4: same definition as Geographic Zone 4 (First Nations with either air, rail or boat access to the service centre). This geographic zone is divided into the following sub-zones, according to their distance directly measured from the service centre: Sub-Zones of Zone 4: 0: distance < 50 km (classified as Zone 2)

- 1: 50 km # distance < 160 km
- 2: 160 # distance < 240 km
- 3: 240 # distance < 320 km
- 4: 320 # distance < 400 km
- 5: 400 # distance < 480 km
- 6: distance \$ 480 km

Environmental Classification: relates the geographic location of a First Nation to the local climate.

A: geographic location < 45o latitude

B: 45o latitude # geographic location < 50o latitude

C: 50o latitude # geographic location < 55o latitude

D: 55o latitude # geographic location < 60o latitude

E: 60o latitude # geographic location < 65o latitude

F: geographic location \$ 65o latitude

Annex 5

Frequently Asked Questions

Does *Band Support Funding* contribute towards salaries?

Yes. For example, it can be used to support the salary costs of administrative staff.

Can *Band Support Funding* be used to cover election costs?

Yes. *Band Support Funding*, as a grant, affords bands the flexibility to allocate funds according to their individual needs and priorities in meeting the cost of local government and the administration of INAC-funded services. Elections are considered to be a key element of effective local governments.

Are there any overlaps in funding between *Band Support Funding* and the Tribal Council Funding program?

No, the funding formulas for the two programs are designed to complement each other. Tribal council administration or "overhead" funding increases as the level and range of programming managed on behalf of member bands grows and as bands relinquish program management responsibilities to tribal councils, their levels of *Band Support Funding* are reduced accordingly, particularly in the basic overhead and service staff components of the formula. Therefore, the *Tribal Council Funding* and *Band Support Funding* formulas are complementary to ensure that no duplication or overlaps occur.

What are the application requirements for First Nation and Tribal Council *Indian Government Support Program* recipients under a *Canada/First Nation Funding Agreement (CFNFA)* or *DIAND/First Nation Funding Agreement (DFNFA)*?

For the *Band Support Funding*, *Band Employee Benefits*, *Tribal Council Funding* and *Band Advisory Services* programs, recipients must submit an application to establish the initial base budget for *Alternative Funding Arrangement (AFA)* funding, where, for exceptional circumstances, AFA block funding is to be re-established, and at every renewal of a five (5) year CFNFA or DFNFA.

There are a number of reasons why the department requires *Indian Government Support Program* applications by recipients when the initial base budget for AFA funding is established, re-established and when a CFNFA or DFNFA is renewed:

- for regional analysis to prepare for possible re-establishment of the AFA block base¹⁰;

¹⁰ Also known as "rebasement" of the program values included in the AFA block base.

- with every new agreement, the recipient needs to re-apply for program funding ¹¹;
- to ensure that at least once within the five year program life cycle, program information has been gathered from all recipients; and
- to ensure that programs are delivered according to standards and that a full data set is obtained.

With regard to the last point, the content of the CFNFA/DFNFA model template is reviewed and revised each year to ensure it remains consistent with legal, regulatory and policy requirements. When a new five-year agreement is signed, the newest version of the CFNFA/DFNFA is used and this in turn may require delivery standards or reporting requirements to change. In the case where there are revised delivery standards and/or reporting requirements for a program, the submission of an application for funding indicates that the First Nation is agreeing to manage the funding it will receive in accordance with these revised delivery standards and/or reporting requirements.

When are *Band Support Funding* application forms due into the regional office?

For each funding agreement renewal, applicants must submit an application before the end of the previous fiscal year in accordance with the *Band Support Funding* program application requirements.. The deadline date will vary from region to region as determined by each regional office's funding management cycle.

What are some examples of activities that might be supported by *Band Support Funding*?

The *Band Support Funding* grant is intended to provide a financial base for the conduct of band government. Councils may utilize funds provided to defray expenses incurred such as: allowance for Chief and elected members of council; travel expenses for chief and elected members; salaries and travel for administrative staff; office supplies, utilities, rent and equipment; basic telephone rental and installation; long distance telephone costs for council and administrative purposes; postage and bank charges; band office janitorial and maintenance services; or annual audit and other professional fees.

Is the *Band Advisory Services* program related to the *Band Support Funding* and *Tribal Council Funding* programs?

Yes, the determination of the funding level of the *Band Advisory Services* program is associated with the funding formulas of both the *Band Support Funding* and the *Tribal Council Funding* programs.

The overhead costs associated with *Band Advisory Services* are provided through the *Band Support Funding* program. This is accomplished by including the amount of *Band*

¹¹ See Treasury Board Secretariat Policy on Transfer Payments, Section 7.5.1(iii) at: http://www.tbs-sct.gc.ca/pubs_pol/dcgpubs/TBM_142/ptp1_e.asp#_Toc482671162 .

Advisory Services funding and the associated “advisory units,” as determined by the *Band Advisory Services* funding formula, in the *Band Support Funding* formula calculation. These amounts are added to the Basic Services section of the *Band Support Funding* Service Profile, thus increasing the Total Basic Services funding and Person-Year totals which are elements of the *Band Support Funding* formula.

Annex 6

Related Internet Links

Band Support Funding Grant Application
http://ainc-inac.gc.ca/frm/pdf/80-037_e.pdf

Band Support Funding Program Evaluation (2003)
http://www.ainc-inac.gc.ca/pr/pub/ae/ev/01-23_e.html

Canada/First Nations Funding Agreement National Model for use with First Nations and Tribal Councils for 2005/2006
http://www.ainc-inac.gc.ca/pr/pub/cana_e.html

Comprehensive Funding Arrangement National Model for use with Recipients other than First Nations and Tribal Councils for 2005-2006
http://www.ainc-inac.gc.ca/pr/pub/compnmr_e.html

Comprehensive Funding Arrangement National Model for use with First Nations and Tribal Councils for 2005-2006
http://www.ainc-inac.gc.ca/pr/pub/compfn_e.pdf

Conflict of Interest and Post-Employment Code for the Public Service
http://www.tbs-sct.gc.ca/archives/hrpubs/tb_851/cip_e.asp

Conflict of Interest and Post Employment Code for Public Office Holders
http://www.tbs-sct.gc.ca/pubs_pol/hrpubs/mg-ldm/gfmo_e.asp

Departmental Performance Report (INAC) 2003-2004
http://www.ainc-inac.gc.ca/pr/est/perp04_e.pdf

DIAND/First Nations Funding Agreement National Model for use with First Nations and Tribal Councils for 2005-2006
http://www.ainc-inac.gc.ca/pr/pub/fundi_e.html

First Nations National Reporting Guide (FNNRG)
http://www.ainc-inac.gc.ca/pr/pub/fnnrg/index_e.html

First Nations Profiles
http://sdipro2.inac.gc.ca/FNProfiles/FNProfiles_home.htm

Indian Government Support Forms
http://ainc-inac.gc.ca/frm/pgd_e.html

Report on Plans and Priorities (INAC) 2004-2005
http://www.ainc-inac.gc.ca/pr/est/index_e.html

Report on Plans and Priorities (INAC) 2005-2006)

http://www.ainc-inac.gc.ca/pr/est/index_e.html

The *Indian Act*

<http://laws.justice.gc.ca/en/i-5/74596.html>

Treasury Board Secretariat Transfer Payments Policy (2000)

http://www.tbs-sct.gc.ca/pubs_pol/dcgpubs/tbm_142/ptp_e.asp

Tribal Council Funding Program Audit (March 1997)

http://www.ainc-inac.gc.ca/pr/pub/ae/au/94-23_e.html

Tribal Council Funding Program Policy Evaluation (June 1997)

http://www.ainc-inac.gc.ca/pr/pub/ae/ev/94-23_e.html

Values and Ethics Code for the Public Service

http://www.tbs-sct.gc.ca/pubs_pol/hrpubs/tb_851/vec-cve1_e.asp

Year-End Reporting Handbook for First Nations, Tribal Councils and First Nation Political Organizations

http://www.ainc-inac.gc.ca/pr/pub/yrh/yrh01_e.html